



# EISENHOWER HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM

MR. JONATHAN CARROTHERS, DIRECTOR



March 8, 2023

Dear Jazz Ensemble Directors:

The Eisenhower High School Instrumental Music Program and Boosters are proud to be hosting this year's MSBOA State Jazz Ensemble Festival on Friday, March 24, 2023. We have a beautiful Performing Arts Center that we hope you will enjoy performing in, and we are looking forward to your arrival. It is our hope to make your festival experience as positive and educational as possible. The following packet of information will help explain how the site will run and what you can expect here at IKE. Here are a few highlights:

- **Unloading of Students / Equipment** – The student drop-off will be at the Southeast Entrance (Door #6) of the school behind the PAC. Your festival guides will greet you at your bus and escort you throughout the day. Please check in at Headquarters (Vocal Room) to sign in, etc. All large equipment will also be unloaded at Door #6. If for some reason you have something that doesn't fit through a normal door, our PAC Loading Dock is available and located immediately adjacent to Door #6. We have assigned adult helpers to assist you if needed.
- **Performance Venue** – We will provide all necessary stands and chairs for your performance. We also have risers for your trumpet section (4'x 8'x 16") and a carpet for your drum set. If you choose not to use these risers, simply have your set-up crew move them to the back of the stage with our parent volunteers. The performance piano is a Grinnell Brothers 5ft Baby Grand in excellent condition that will be mixed through the sound system.
- **Sound System** – On stage, there will be 4 labeled microphones (i.e. - two soloist, one soloist/saxophone section, and one for the piano) running into a PA head located on the stage. You can configure these microphones however you would like and will be able to adjust the volumes as you see fit. If you would rather not use one or more of the microphones, simply turn down that channel on stage.
- **Clinic Room** – We will provide an electric piano, a drum set (Pearl Maple 4-piece with the standard set of cymbals), and a set of vibes in the room. There are risers here as well. All the equipment is in good condition, so feel free to use it if desired. **YOU MUST BRING YOUR OWN AMPS, MALLETS, STICKS, and AUXILIARY PERCUSSION.**
- **Directors/Workers/Adjudicators** – All MSBOA officials and directors are welcome to visit our Hospitality Room for food and beverages. There will be a dinner provided by the Eisenhower Instrumental Music Boosters/MSBOA during the allotted break.
- **Coat/Instrument Storage** – Space will be divided in our Media Center for each Band to store jackets, cases, and equipment. This will be right next to the food area and warm-up so that all your students will be in one convenient/central location.
- **Concessions** – The Eisenhower Instrumental Music Boosters will have some food for students and parents to purchase. Concessions will be in the Commons area. **PLEASE ENCOURAGE YOUR STUDENTS AND PARENTS TO EAT AT OUR SITE!!!**

If you have any questions, please feel free to contact me by email or phone if you have any questions. Email is best: [Jonathan.Carrothers@UticaK12.org](mailto:Jonathan.Carrothers@UticaK12.org), though you may call the band office at 586.797.1438. Also, for your convenience, we have a website containing all festival information at [www.ikebands.com/ikebands\\_wp/bands/msboa-host](http://www.ikebands.com/ikebands_wp/bands/msboa-host). Best of luck to you all and we look forward to seeing you at the MSBOA State Jazz Festival!